



## Handy Check Sheet for Health Professions Application

- \_\_\_\_\_ Attended mandatory meetings
- \_\_\_\_\_ E-mail Mrs. Teshka at teshka.3@nd.edu and sign up for list serve
- \_\_\_\_\_ Intent to apply and questionnaire turned in by end of January
- \_\_\_\_\_ Signed up for required standardized test (PCAT, DAT, OAT, MCAT, GRE)
- \_\_\_\_\_ Made appointment for advisor interview
- \_\_\_\_\_ Paid application packet fee (\$20)
- \_\_\_\_\_ Signed waiver for letters of recommendation

### Recommendation Management

	Name	Arrived at office
Rec 1	_____	_____
Rec 2	_____	_____
Rec 3	_____	_____
Rec 4	_____	_____
Rec 5	_____	_____

\_\_\_\_\_ Primary (AMCAS/AADSAS/AACOMAS) submitted application turned in at office

(**Deadline** for primary application in our office due to our office by July 15th preferred date July 1)

\_\_\_\_\_ (AMCAS only) processed application print out turned in at office

\_\_\_\_\_ **Notify office that you are ready to have packet written**

\_\_\_\_\_ Notify office if you add any schools to application after submitting

\_\_\_\_\_ Send thank you notes to recommenders and after interviews

\_\_\_\_\_ Update office regarding acceptances, interviews...

\_\_\_\_\_ Update office with any change to e-mail address